Proof of full vaccination guide for businesses and organizations

October 4, 2021

Effective October 4, 2021, people are required by law to show proof that they are fully vaccinated to participate in discretionary, non-essential events and activities where people gather together.

Businesses and organizations hosting these events and activities are required to check your proof. They cannot allow people to participate if they do not show proof of full vaccination.

This guide is intended to help businesses and organizations properly check proof of full vaccination. It does not give all the details that are contained in the <u>COVID-19 Protocol for Proof of Full Vaccination for Events and Activities</u>. Businesses and organizations need to review the entire protocol to fully understand their requirements.

WHERE IS PROOF OF FULL VACCINATION REQUIRED?

Proof of full vaccination is required for discretionary, non-essential events and activities such as eating restaurants, going to the gym, or going to a movie, theatre performance, concert or sporting event. It is not required for essential, non-discretionary activities and services such as grocery stores, pharmacies, healthcare and more. See a <u>complete list</u> online.

HOW TO CHECK PROOF OF FULL VACCINATION

People can show either a paper version of their proof of vaccination or a digital version on their phone or other device.

Original records are acceptable, as well as clear photos, screenshots and photocopies. Some records have a QR (quick read) code that you can scan with a smartphone or other device to see the required information.



At minimum, a record must show all the following information to demonstrate proof of full vaccination:

- the person's name
- the brand(s) of vaccine received (such as Moderna, Pfizer, etc)
- an indication that all required doses for that brand of vaccine were received
- the date when the final dose was received.

Step 1 - Check age

Unless it is obvious, you need to ask if the person or if anyone in a group is 12 or older.

People who are 12 and older need to show proof of full vaccination unless:

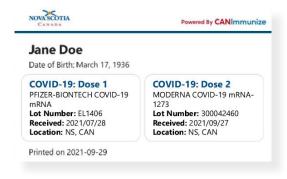
- they have an exception letter for a medical reason
- they have an exception letter because they are in a clinical trial for COVID-19 vaccine
- they turned 12 between January 1 and October 4, 2021 (they have until December 31, 2021 to get vaccinated)
- they turned 12 after October 4, 2021 (they have 3 months from their birthday to get vaccinated)
- they are 13 to 18 and have proof that they received 1 dose of vaccine. They can start
 participating in sport, recreation, arts and culture programming and have until November
 9 to show proof of full vaccination

Step 2 - Check name on proof of full vaccination and ID

Check the name on the proof of vaccination document against the person's ID. Acceptable forms of ID include:

- drivers license
- passport







- government issued ID card
- health card
- birth certificate
- student card
- Secure Certificate of Indian Status

Original ID records are acceptable in card, paper and digital formats, as well as clear photos, screenshots and photocopies.

In cases where a person's identity is already known (i.e. where they have an existing membership such as gyms or they are already registered as participants in an activity such as recreation programs), valid ID is not required.

Step 3 - Check brand of vaccine and doses received

Check the brand of vaccine and the number of doses on the proof of vaccination.

Most COVID-19 vaccines require 2 doses. Some people have one brand for their first dose and another brand for their second dose. You need to check that the person got 2 doses of these vaccines.

The following combinations are all acceptable in Nova Scotia:

- Pfizer + Pfizer
- Moderna + Moderna
- Pfizer + Moderna
- AstraZeneca + AstraZeneca
- AstraZeneca + Pfizer
- AstraZeneca + Moderna
- Sinovac + Sinovac
- Sinopharm + Sinopharm
- Sinovac + Sinopharm

Some countries have given a 1-dose vaccine that is acceptable in Nova Scotia:

Janssen/Johnson&Johnson

NOTE: Some people may have extra doses of vaccine beyond the list of combinations above. These extra doses are not required for proof of full vaccination but it is ok if their records show these extra doses.

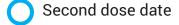
Step 5 - Check date of second/final dose

Check the date of the second/final dose on the proof of vaccination document.

Check the calendar for the date 14 days before today's date. People needed to get their second/final dose on that date or earlier to participate in an event or activity that's happening today.

For example, if someone wants to participate in an event or activity on October 30, they need to get their second dose no later than October 16.

	OCTOBER								
S	M	Т	W	Т	F	S			
					1	2			
3	4	5	6	7	8	9			
10	-11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									





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Vaccine names

To date, most COVID-19 vaccines have been referred to by their manufacturers' names. Recently, manufacturers released brand names for their vaccines. We refer to the manufacturers' names in this guide, but you may see these brand names on some people's proof of vaccination and they are acceptable:

- Moderna manufactures Spikevax
- Pfizer-BioNTech manufactures Comirnaty
- AstraZeneca manufactures Vaxzevria and COVIDSHIELD



NOTE: When proof of vaccination from other countries is in a language you don't understand, you still may be able to identify and understand the date of the second dose. If you don't understand any of the required information, you may need to trust the person about what their record says.

Step 6 - Get consent to keep a record

If you want to keep a record that the person has shown their proof of vaccination, you need to get their consent. It is best to get their consent in writing. A standard consent form is available in Appendix B.

If they give consent, you are allowed to keep a record of the fact that they have shown their proof of vaccination. This may mean that they do not need to show their proof every time they come to your business or organization – you can just refer to your records.

If they do not give consent, you cannot keep any record about their vaccination status. That means you cannot put them on a list of people who have shown their proof of vaccination. You cannot put a checkmark or symbol by their name on a paper or electronic list. You cannot keep a list of people who have not shown proof. Unless you have a method of keeping track that does not identify a person's vaccination status, you will need to see their proof every time they come to your business or organization.

WHAT DO PROOF OF VACCINATION AND EXCEPTION LETTERS LOOK LIKE

Nova Scotia COVID-19 proof of vaccination

The COVID-19 proof of vaccination that Nova Scotia issues looks like these. All these formats are acceptable. The one with the QR (quick read) code is available starting October 1 and is preferred:





Proof of vaccination from other jurisdictions

In Appendix A, you can see samples of what proof of vaccination records look like from Canadian provinces and territories, the United States and the United Kingdom. There are also samples of records for people vaccinated through the Canadian Department of National Defence.

Exception letters

People who have a medical exception need to present a Valid Medical Contraindication for COVID-19 Vaccination letter instead of proof of full vaccination. The letter will include:

- The Nova Scotia logo with the Department of Health and Wellness identifier
- The patient's name three times throughout the document
- The physician or nurse practitioner's signature and the date
- The physician or nurse practitioner's name printed along with their credentials and the date

VaxCheckNS

Starting October 22, you will be able to download VaxCheckNS from the App Store and Google Play. It is a free QR code scanner app for smartphones and other devices. It will scan a paper or digital version the Nova Scotia COVID-19 proof of vaccination.

VaxCheckNS will produce a green "confirmed" or a red "sorry" response instead of showing the person's entire proof of vaccination. Other QR code scanners are not recommended. See the proof of full vaccination protocol HYPERLINK for more details.]

People who are participating in clinical trials for COVID-19 vaccines need to present an Exception from COVID-19 Proof of Vaccination Policy letter instead of proof of full vaccination. The letter will include:

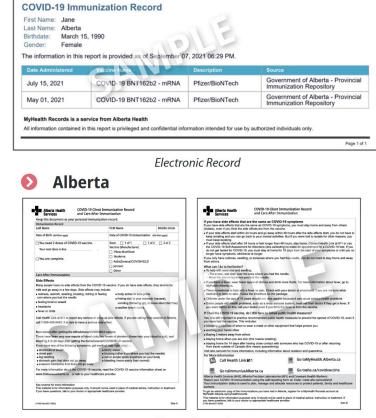
- · The Nova Scotia logo with the Department of Health and Wellness identifier
- The participant's name two times throughout the document
- The name of the clinical trial
- Signature of Dr. Robert Strang, chief medical officer of health for Nova Scotia, and the date
- Signature of the lead researcher(s) for the clinical trial and the date

APPENDIX A – Proof of vaccination records for Canadian provinces and territories

We have assembled the best samples available to us from Canadian provinces and territories, the Canadian Department of Defence, the United States and the United Kingdom. Names have been removed to protect people's privacy. The poor quality of some samples is unavoidable at this time.

Immunization Record Samples

Alberta

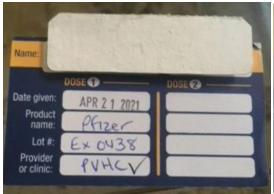


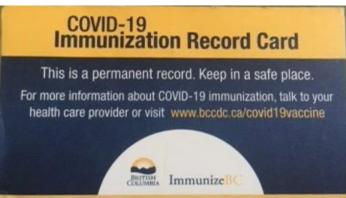
Paper Record



British Columbia





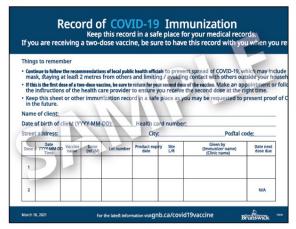


Manitoba

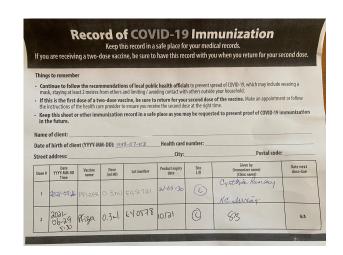




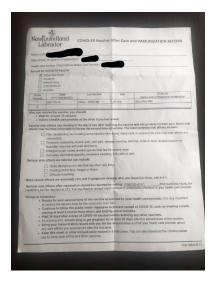
New Brunswick

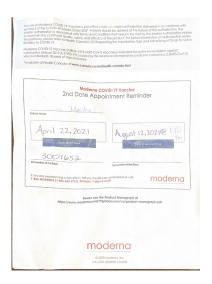


Paper Record



Newfoundland and Labrador

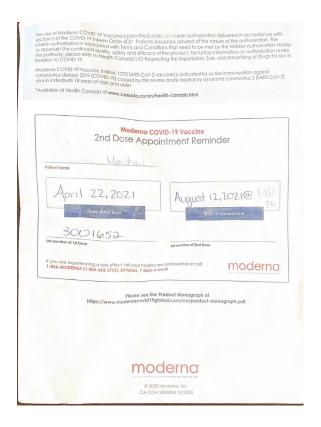




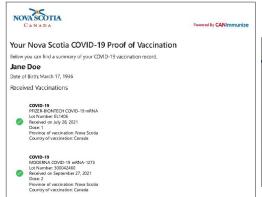


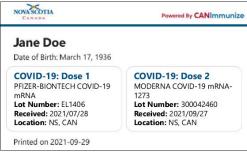
Paper Record

Labrador - Voisey's Bay Worksite



Nova Scotia







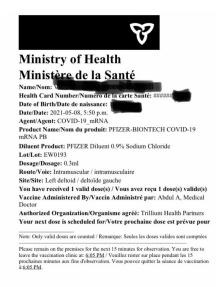
Ontario



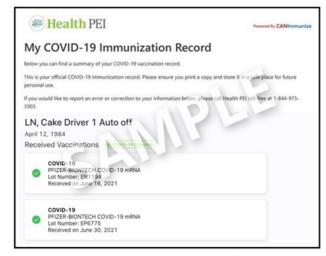
Paper Record



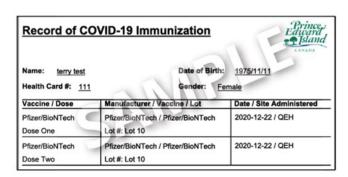
Paper Record



Prince Edward Island



Electronic Record



Paper Record

Quebec

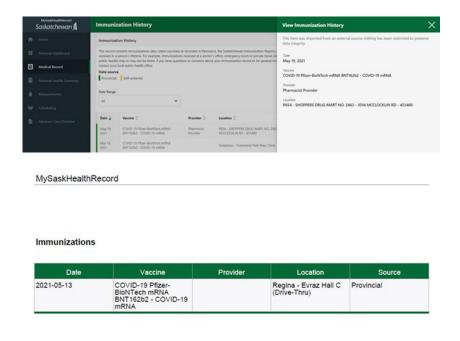


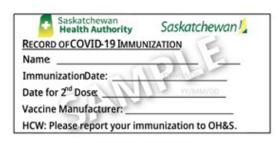




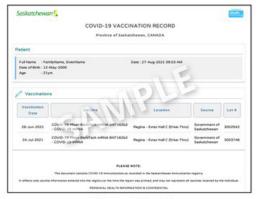
Paper Record

Saskatchewan



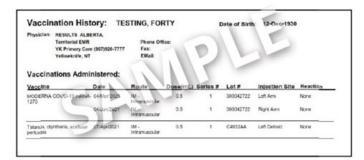


Wallet-Size Card

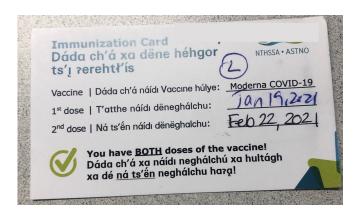


Electronic Record

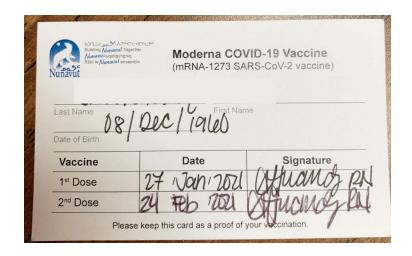
Northwest Territories



Paper Record



Nunavut







Wallet-Size Card

Yukon



Electronic Record



Wallet-Size Card

Canadian Department of National Defence





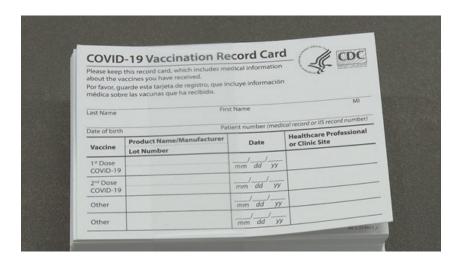
Temporary Identification Card NDI



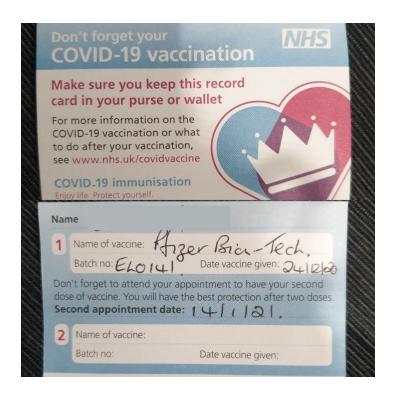


Canadian Forces Identification Card NDI

USA



UK



People across Canada who received the Pfizer vaccine may have received this Pfizer record. It is acceptable as proof of vaccination in Nova Scotia:

To report an adverse event, please contact the Pfizer Safety I 1-868-723-71R or by fax at 1-855-242-6652, or visit www.pfizer Pfizer-BioNTech COVIO 19 Vaccine is indicated for active im coronavirus disease 2019 (COVID 19) caused by severe acute coronavirus 2 (SARS-CoV-2) mindividuals 16 years of age and	rsafetyreporting.com. munication to prevent respiratory syndrome	COMPLETE THE SERIES WITH YOUR 2ND DOSE of Pfizer-BioNTech COVID-19 Vaccine		
Please see Plizer-BioN Tech COVID-19 Vaccine's Patient Med to learn more about its warnings and precautions. Dintramid adverse events. This vaccination observminder is distributed by Pizer Canada ULC.		Satch/lot number:		
@ 2020 Pitzer Canada U.C. Kristland, Quebec HBJ 2115 Destributed for Book I Ech Hanufacturing Ombir An der Gologicoe 22 55331 Hanu. Germany	PAAB POWERH SEE ON	1" dose		

APPENDIX B - Consent form for recording vaccination status consent

CONSENT

Businesses and organizations can ask people to complete this form to give their consent to having their vaccination status recorded, such as on a list. People are not required to give their consent. If they do not give consent, you cannot keep a record of the fact that they showed (or did not show) their proof of full vaccination.

l,	, hereby give	
my COVID-19 vaccination status. and verifying my eligibility to acceracy accordance with the COVID-19 Pro	n to collect and use my personal health This information will be used solely for ess and/or participate in non-essential otocol for Proof of Full Vaccination for Order, and will not be otherwise collecte	the purpose of determining services and activities in Events and Activities set out
I understand that, if I wish to with business/organization.	draw this authorization, I may do so at	any time by writing to the
	orm, and I have had the opportunity to a n. By signing below, I consent to these	•
Name:		
(Please print)	(Signature)	
Address:		
Date:		
17		